## Step by step instructions for attendees

- 1. First, create a Zoom account here <a href="https://zoom.us/signup">https://zoom.us/signup</a> (if you do not have one).
  - a. It will ask you for birthday, name, and email.
  - b. You will get a verification email, click on the link in the mail and your account is activated.
  - c. You can now set a password.
  - d. You will be asked to invite people to Zoom, you can skip this step.
  - e. On the next screen, there is a link to a practice session, click on it. This will prompt the software to install.
  - f. You can quit the meeting in the bottom right corner.
- 2. Click on the registration link for the seminar that you received by mail.
- 3. You will be prompted to a registration page where you enter your name and affiliation, and the email that you used to register with zoom.
- 4. Once your registration is approved, you will receive a mail with a link to the actual seminar. Click the link and the session should start as soon as the organizers let you in from the waiting room.